

## Wedding Fees

Church Fee	\$1250*
Security Deposit	\$500**
Optional Services:	
Minister	\$300
Organist	\$200
Bulletins	\$50

\*Includes a \$250 non-refundable deposit required to reserve a wedding date, use of sanctuary, CE room (bridal room), choir room (groomsmen), custodial services, church wedding facilitator and sound engineer.

\*\*Refundable if all rules are followed & no damage occurs.

There is a four hour total time allotment made for the wedding, including activities immediately prior to and after the wedding ceremony. There will be a charge of \$100 per hour for any additional time or for time requested to decorate the facility outside the four hour allotment.

The balance of all fees are due two weeks prior to the event.

Complete details regarding renting our facility are outlined in our Event Contract, which our Church Wedding Facilitator will discuss with you.

## Church Staff

### Church Wedding Facilitator

Susan Morgan  
susanlakesidewedding@gmail.com  
561.596-9684

### Administrative Secretary

admin@lakesidepres.org  
561.833.3756

### Director of Music

Mark Aliapoulos  
mark@lakesidepres.org

## General Guidelines

- Church policy dictates that throwing rice is not permissible.
- No alcoholic beverages may be consumed or served on the church campus. No one shall attend the rehearsal or wedding under the influence of alcohol, neither the wedding party nor guests.
- Smoking is prohibited on the church campus.
- When the church is unlocked, there must be a church official present. The church wedding facilitator is responsible to see that the church is never left unlocked or unattended.
- Flowers and all personal articles are to be removed as soon as possible after the wedding. Nothing is to be left in the sanctuary after the wedding. Lakeside is not responsible for any items left on campus.
- Please insist that members of the wedding party are prompt for the rehearsal and the wedding ceremony, so as not to impose on others' time.

We are honored that you have chosen Lakeside Presbyterian Church for this very special occasion in your life. We would like to encourage you to visit Lakeside for any of its services and programs.

**MAY GOD BLESS YOUR MARRIAGE**



### Lakeside Presbyterian Church

4601 South Flagler Drive  
West Palm Beach FL 33405  
561.833.3756 phone  
www.lakesidepres.org

08092016

## Your Wedding at Lakeside Presbyterian Church



"For this reason a man shall leave his  
father and mother and be united to his wife,  
and the two shall become one flesh."

Ephesians 5:31

## Facilities

Our beautiful sanctuary with its breath-taking stained glass cross is truly inspirational and has been the venue for weddings since 1952.

In addition to the sanctuary, various other rooms are available to the bridal party and family, on the day of the wedding. The rehearsal is held at the church the day/evening before.

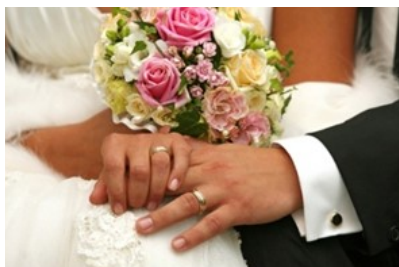


## Arrangements

To determine if the date you want is available on the church calendar, please contact our church admin (561.833.3756) (admin@lakesidepres.org) to schedule a *tentative* wedding date.

If the date you request is available, the prospective bride and groom will meet with Lakeside's Church Wedding Facilitator.

If Lakeside's minister will be officiating your wedding, the prospective bride and groom must meet with Lakeside's minister who will discuss the wedding ceremony with them, answer all questions the couple may have about the service and provide counseling.



## Minister

Lakeside's minister is committed to providing guidance and instruction in Christian marriage through pre-marital counseling and leading the wedding service.

It is acceptable to have another ordained minister assist in or officiate the wedding service upon approval and an invitation to the requested minister.

The minister performing your wedding will coordinate pre-marital counseling.

## The Christian Wedding

*A wedding is a joyous and holy occasion when two persons join their lives to establish a Christian home. It comes to them as a culmination of their hopes and dreams, and at the same time, as the beginning of a new, exciting experience. Those who pledge themselves each to the other in the sight of the Lord are promised His help as they enter into the joys and duties of life together.*

*As a service of Christian worship, the marriage service is under the direction of the minister and the supervision of the Session. The church is eager to help you make your wedding a beautiful, memorable and worshipful experience. To this end, we are happy to share the church facilities in accordance with the guidelines set by the Session of Lakeside Presbyterian Church.*

## Church Wedding Facilitator

Lakeside's church wedding facilitator will be of great assistance to all parties involved and will guide and assist you with your use of the church for your wedding. She will review church policies and her responsibilities with the bride and groom and is accountable to see that all guidelines and procedures are carried out.

Any outside wedding consultant engaged by the couple getting married must fully understand that while on the church property, all decisions prior to, during and after the ceremony will be made by Lakeside's church wedding facilitator. An outside wedding consultant may assist, but will not interfere with the decisions made by the church wedding facilitator.

## Photography & Video Recording

There is to be no flash photography during the wedding ceremony\*. The wedding party may have pictures taken prior to the ceremony or return to the chancel after the service. Videotaping is permitted using only the available light, upon approval by the wedding coordinator and the minister.

\*You may use a flash only during the processional and recessional, *not during the wedding ceremony*.

## Sound System & Audio Recording

The Director of Music will set up and have ready the sound system for use during your ceremony. Arrangements may be made for an audio recording of your wedding.

## Music

Both the organ and piano are available for use in your ceremony and arrangements can be made for Lakeside to provide an instrumentalist.



## Flowers, Candles & Decorations

Lakeside's candelabras are available for use in your ceremony.

Candelabras and/or flowers may not conceal the communion table.

If you choose to use a kneeling bench, our church custodian will rearrange the chancel furnishings.

Delivery of flowers at a designated time must be arranged in advance with Lakeside's church wedding facilitator.

## Parking

Parking is available in the lots behind and on the north side of the church.